

No. HU/DQE/INT/Notesheet/2026/95

Date: 18/06/2026.

1-NOTE SHEET

- i. The yearly quality assurance planning and its strategizing is one of the requirements in HEC's annual targets by QAA-HEC issued each year, and to be prepared and accordingly submitted to the HEC with the Yearly Progress Report (YPR) in July each year.
- ii. Directorate Quality Enhancement (DQE) prepares its Activity Calendar along with a tabulated Planner in the month of June each year and gets it approved by the Vice Chancellor.
- iii. After due approval of Vice Chancellor, the Activity Calendar along with the Activity Planner will be placed before the IQC for final approval as per PSG-2023 requirements.
- iv. The current year i.e., 1st July 2026 to 30th June 2027 DQE Activity Calendar and Planner has been prepared and placed opposite for approval/consent.

DQE To check before submission to HEC. DQE For approval of CA plan. Assistant Director QE 18/6/26.

- 2- Director QE
- (1) The Annual tabulated planner - yellow flag.
 - (2) Detail Annual QA activities calendar - pink flag.
 - (3) will be effective 01-07-2026 till 30-06-2027.
 - (4) will be submitted to HEC in YPR as well prior to DG-QAA HEC.
- Submitted for approval, please.

✓ 3- Vice Chancellor

Paroza/18/6/26. 18/06/2026.

Dr. QAA 2026

4. Di QE — Jna. /pln.

18/06/2026.

5- DQE

24/06/2026.

HU-DQE (QA-AC 2026-27) V-1.0



HAZARA UNIVERSITY – QUALITY ASSURANCE

Activity Calendar

For

Period: **01 July 2026 to 30 June 2027**



Directorate of Quality Enhancement
HAZARA UNIVERSITY

Signature
18/6/2026

nc

Signature
22/6/26



HAZARA UNIVERSITY – QUALITY ASSURANCE

Activity Calendar

For

Period: **01 July 2026 to 30 June 2027**



Directorate of Quality Enhancement

HAZARA UNIVERSITY

Activity Calendar of QEC for July 2026-June 2027

Months		Activities
July 2026	1 st Week	- Submission/obtaining of IPER by/from IPERC (due date 01 Jul 2026). - Obtaining of governance dossier from Registrar and PREE SARs completion of graduate programs (PhD & MPhil) for GPR 2025-26 (to be conducted by HEC/SGPR) in 3rd week of Aug. - QE-Monthly Review Meeting and Annual Self-evaluation/review of QE matters during the period 01 Jul 2025 to 30 June 2026, to be held (tentative) on 04 Jul 2026 at 1030hrs. - De-brief session to VC/Registrar/Deans related to the Progress Review Meeting of HEC on 26-27 June 2026 in CECOS Peshawar (any other if held) & Training on YPR-Score parameters for improving - Finalizing of Institutional Self Assessment Document (ISAD) of the University. - Reviewing the achieving of targets related to all SARs initiated under PREE standards of PSG-2023, and its compliance plans by the Heads of Academic departments and approval of executive summaries by Vice Chancellor. - Evaluating the IPER by 08 July 2026, its compilation and conversion to book form. - Preparation and Finalizing of YPR 2025-26 - Project data collection from ORIC - Publications (2025-26) data collection from ORIC - Revising APQN membership and fee transfer confirmation from Treasurer
	2 nd Week	- Submission of IPER to IQC/Chairman IQC for consideration/consent by 15 Jul 2026. - Research student Progress Review Survey MS/MPhil and PhD students. - Refreshing the Program Teams – for on campus programs for cycle (PREE-cycle-3) SARs. - Approval of panel for Self-RIPE 2025-26 - Discussion on YPR and its consent from Competent Authority - Research Students-progress-review Survey MS/MPhil and PhD students - Forming of PT teams for 3rd PREE-cycle of program reviews
	3 rd Week	- Making the approved IPER part of the YPR 2025-2026 for submission to HEC. - Submission of IPER to QAA-HEC - Publishing the IPER 2025-26 making hard forms for record and panel members - Meeting of IQC (tentative 20 Jul 2026) - Approval of Panel from IQC to conduct Graduate Self-Review - Approval of Panel from IQC to conduct Self-RIPE - Implementation checking/reviewing the Compliance reports – all processes during FY-2025-26 - Follow up of Implementation Plan (if any remains un-attended) - Preparation of conduct of S-RIPE and S-Graduate Review [in case HEC does not conduct the GPR] - Training regarding RIPE and Graduate Review for HoDs/Sectional Heads - Coordination and Follow up of PhD/Review Governance Dossier and PREE-SAR of MPhil/PhD (Visit to Directorate A&R) if any information left out - Submission of YPR to HEC by 20 July

	4 th Week	- Follow up PTs refreshing – obtaining panels from Academic Chairpersons, its approval and issuance of notifications. - Office normal Schedule - Meeting/briefs on progress, with Vice Chancellor related: Special assignment of publication verification - Arranging online Training for the faculty on Turnitin - Follow up of Turnitin usage/usage-report - Preparation for S-RIPE continued and S-GPR (in case no PGR by HEC) continued. - Letters/emails to all affiliated colleges for submission of final nominations for PTs - Letter for Formation of PTs of affiliated colleges – next cycle SARs.
August 2026	5 th Week	- QE-Monthly Review Meeting - Finalize minutes of 7th IQC meeting - Preparing ANNEXING and ON-TABLE supporting files of IPER for RIPE/S-RIPE - Giving final shape to preparation for conduct of S-RIPE and S-GPR (if HEC did not conduct GPR in July) - Preparation for conduct of Graduate Review 2024-25
	6 th Week	- Conduct of S-RIPE (11-13 Aug) - Conduct of Self Graduate Programs Review for evaluation period 2024-25 (18-20 Aug) - Employer Survey obtaining lists from Registrar's office and working on it - Forming new PTs for fresh cycle of Programs - Visit of Agriculture Council (tentative 10 Aug) - Online Teachers and Course Evaluation Surveys through CMS modules
	7 th Week	- Finalization of S-RIPE (2025-26) report by the panel and its approval from Competent Authority - Finalization of report of GPR and approval from Competent Authority - Approval of ATs for various programs cycle (PREE-cycle-2) - Approval of ATs for programmes of Affiliated Colleges - Training on Programme Self-Assessment
	8 th Week	- Preparation of CIP of the S-RIPE (2025-26) its approval from Competent Authority - Online Teachers and Course Evaluation Surveys through CMS modules – Evaluation and Action for CQI - Forming and Approval of ATs - PhD reviewing the Graduate survey performa - Conduct of GPR 2026-27 by HEC under PREE standards of PSG-2023 [in case of delay by HEC: Approval of panel for Self- Graduate Review 2026-27]
	9 th Week	- Circulation of CIP of S-RIPE (2025-26) to Registrar/Directors/Departments for compliance/corrective measures [with due date of CAR obtaining by 05 Dec 2026] - Preparation of CIP of Graduate-Review-Report 2026-27 - Routine matters of the Directorate and routine work - Approval of revised Clone/hijacked/predatory/fraudulent Journals list from the Competent Authority
September 2026	10 th Week	- IQC 8th Meeting (tentative 02 Sep 2027) - Presenting/Reporting the CIP of the S-RIPE (2026-27) to IQC - Presenting/Reporting the CIP of GPR 2026-27 to IQC - Circulation of Compliance Implementation Plan of Self-Graduate Review for corrective measures/improvements to the Deans/Chairpersons/Di A&R etc. - Meeting with the Program Team members of various departments - Collection of SARs from on campus departments - Guidance to Registrar staff in CIP of S-RIPE (if required) - Follow up affiliated colleges for SARs issues and collection of statistics - Initiating internal-departmental [Admin+Acad]-QA-Audit
	11 th Week	- DQE-MRM internal meeting. Review own functions and activities. - Accreditation of undergraduate programmes, reminding to Deans and discussion with Vice Chancellor. - Collection of Publications data from ORIC/departments

		- Coordinating QA-HED for SARs matters of affiliated colleges and conduct of ATs (preparation) - Periodic visit to QAA-HEC regarding any pending issues and other matters for resolving in HEC (if any reported from Acad. departments)
	12 th Week	- Teachers Evaluation Survey and Course Evaluation Survey – from CMS, preparing executive summary for Competent Authority and corrective measures regarding weak/poor performed teachers. - Follow up of Turnitin usage by Instructors - Thesis certificates issuance (obtaining record from Dir A&R and uploading on portal) - PhD Scholars papers verification in routine - Awareness Training on SARs for PT teams of Affiliated Colleges - Awareness Training on RIPE for Principals & QA-FPs of Affiliated Colleges
	13 th Week	- Teachers Evaluation Survey and Course Evaluation Survey implementation/corrective measures plan sending to Chairperson through Dir A&R as approved by VC - Training of Senior Administrative Officers, Deans and Chairpersons on preparation of IPER. - Training cum Orientation session of Senior Administrative Officers, Deans and Chairpersons on RIPE/S-RIPE, how to be conducted. - Training for Administrative Officers on Rankings - Follow up of Course new modules with DIT, download data with the help of Directorate IT and online Survey issue – follow up
October 2026	14 th Week	- DQE MRM meeting - Routine work - Collection and submission of data for UI-Greenmetric Ranking (Also see month of June 2027) - Start - Obtaining of SARs from PTs of Affiliated Colleges through their Principals/Focal Persons – Issuance of Letters/emails
	15 th Week	- Faculty Course Review Survey and Report - INQAAHE membership review check - Obtaining information from Academic Section related to new HU-Academic Calendar and presentation for the newly admitted students and course Instructors - Obtaining SARs from Affiliated Colleges/letter - Arrangement of meeting with QAA and QAD HEC related to YPR matters - Obtaining Sustainability Report of HU-2026 from the Sustainability FP. - Times Higher Education (THE) World Universities Ranking Announcement - Coordination meeting with Director ORIC related to projects and its outputs
	16 th Week	- Workshop on Self Review: Modern Approach - Starting Entries of UI Green Metric data on Entry portal - INQAAHE membership - Expecting to receive from DG-QAA HEC targets for 2026-27 (Internal meeting related to its achieving) - Turnitin issues resolving (if any)
	17 th Week	- Follow up of Turnitin usage and ensuring the PhD-thesis checking/obtaining certificates copies from Dir A&R - Awareness Training on SARs for PT teams of <i>Faculty of Arts and Humanities – 1 & Biological & Health Sciences - 2</i>
	18 th Week	- Awareness Training on SARs for PT teams of <i>Faculty of Law & Admin Scs – 3</i> - Awareness Training on SARs for PT teams of <i>Faculty of Nat. 7 Compt.Scs – 4</i> - Follow up of various Implementation plans - Follow up of Turnitin usage and MPhil/MS-thesis checking
Months		Activities
November 2026	19 th Week	- Preparation of DQE Report on RIPE after obtaining report from HEC (if RIPE held instead of S-RIPE) - Publication verification – Routine. - Starting of THE impact Ranking data collection for apply

		- Preparing the implementation plan of RIPE report and sending to Registrar for completion [if report received from HEC] - Training of World Universities Rankings for HODs/Chairperson & departmental FPs(QAs)
	20 th Week	- Follow up - obtaining SARs from affiliated colleges and to start their ATs. - Turnitin mandatory Training – to attend - Consultation with departmental Focal Persons for collection of data/information related to Ranking - Finalization and submission of Impact Ranking data before Nov 12, 2026 - Training on Graduate Review for Chairpersons/HODs and Deans - Training on Graduate Review for Departmental Focal Persons
	21 st Week	- Training on Graduate Review for Chairpersons/HODs/Deans/Departmental Focal Persons - Follow up of RIPE Report implementation to obtain Compliance Report/Corrective Measures - Workshop on “Programme Assessment: Planning and implementing Quality Enhancing Efforts of Program & Students Learning Outcomes” - Completion of PT process and its Reports of all departments. - APQN Annual Academic Conference- obtaining information and to attend if held.
	22 nd Week	- Graduating student survey and Reports review and implementation for corrective measures - Obtaining SARs from PT teams. - Start - Obtaining of SARs from PT - Workshop on “Programme Assessment: Planning and implementing Quality Enhancing Efforts of Program & Students Learning Outcomes”
December 2026	23 rd Week	- Preparation to obtain Dossiers GPR Performa and forms from Dir A&R/Depts. for Self-Graduate Review 2026-20276 (initial six months data collection from CMS & depts) [if HEC did not conduct] - Follow up of Turnitin usage and thesis checking
	24 th Week	- Conduct Training/Workshop related to Quality Culture/SARs (Several Sessions) - Starting of AT meetings department wise (2 departments per week) - ATs for colleges – schedule continues - Obtaining of CAR of S-GPR from Director A&R/Registrar
	25 th Week	- Collection of six months publication statistics from Dir ORIC - Review of Implementation plan reports of SAR 2024-25 (if any left) - Starting of THE Ranking data entry for 2026-27/2027-28
	26 th Week	- Follow up of Implementation Plans - Follow up SARs of Affiliated college & conduct of ATs continuation - Follow up of SARs Battagram Campus & conduct of ATs
January 2027	27 th Week	- IQC 9th Meeting (tentative 09-01-2027) - Obtaining of Compliance Report of S-RIPE 2024-25 from Registrar - Teachers Evaluation Survey from Students through CMS with help of Dir IT - AT Reports Compilation department wise - ATs of affiliated colleges continues
	28 th Week	- Meeting related to SARs and Completion of SARs of all on-campus Programs. - Finalization of SARs Reports and Executive Summaries - Approval of Executive Summaries of SARs' Reports from CA - Training/Workshop on Journals and Research Publications - Visit to Battagram Campus (coordination)

	29th Week	• implementation Plans (CIP) circulation of SARs for compliance/Corrective actions • Approval of Executive of SARs' Reports form CA and its Executive Summaries (leftover cases if any) • Looking back on 2026 (January to December) • Reviewing DQE heads (Self check on 2026)
	30th Week	• Routine work • Implementation Plans of SARs for Compliance/Corrective actions • Teachers Evaluation Survey and Course Evaluation Survey – from CMS • Data obtaining for QS Ranking 2025-26 • Compilation of THE Ranking data for Submission • HEC'S PROGRESS REVIEW MEETING – depending on HEC schedule within January to March
	31st Week	• Circulation of Implementation Plan for Corrective measures (Compliance) • Publication verifications • Data Obtaining from Alumni of the University from Registrar (updating of emails etc)
February 2027	32nd Week	• Obtaining Compliance (Corrective Measures) Reports from Chairpersons/Deans on AT's reports of SARs • Checking/Reviewing CRs for improvement
	33rd Week	• Preparation for HEC's Annual Progress Review meeting on YPR – internal/external • Self - Annual Progress Review of DQE at HU: Meeting
	34th Week	• Obtaining Compliance (Corrective Measures) Reports from various quarters
	35th Week	• Obtaining of SARs from PTs of Affiliated Colleges through their Principals/Focal Persons – Issuance of Letters/emails • ATs meetings for SARs of Affiliated Colleges - completion • Teachers Evaluation Survey and Course Evaluation Survey – from CMS, preparing executive summary for Competent Authority and corrective measures. • Preparing executive summary for Competent Authority and corrective measures regarding weak/poor performed teachers. • Compilation of QS Ranking data entries • Apply to QS Ranking 2026-27 for Asia & World
March 2027	36th Week	• Implementation plans and Compliance/Corrective measures report of SARs of Affiliated Colleges • Teachers Evaluation Survey and Course Evaluation Survey implementation/corrective measures plan sending to Chairperson through Dir A&R as approved by VC • Preparation draft of YPR 2026-27 and the ISAD (Draft and data collection/entry – whole month) • Graduating student survey and Report
	37th Week	• Follow up of Turnitin usage • Obtaining Compliance-report upon Implementation Plans of SARs
	38th Week	• Meeting with the Program Team members of HU • Start; Preparing for next IPER for evaluation period 2026-27 – through the IPER Committee
	39th Week	• Follow up affiliated colleges for SARs and statistical data • Follow up of Course Files/Graduate-supervisory files • Submission of data for THE ranking (final submissions/confirming) online portal. • Follow up of Implementation Plans of Teacher's survey – weak/poor teachers improvement
April 2027	40th Week	• IQC 10th Meeting (tentative 05-04-2027) • Preparation of YPR 2026-27 (Draft and data collection/entry – whole month) • Preparation of YPR 2026-27 (The review of draft along with its Annexes/enclosures)

		- Teachers Evaluation Survey from Students – opening CMS portal through Directorate IT for current (ending) semester - Routine issues resolving (if any) - Visit to Battagram Campus
	41st Week	Teachers Evaluation Survey and Course Evaluation Survey – keep watch on CMS entries completion by due date of closure
	42rd 43th & 44th Week	- Routine work - Graduate students publication verification - Start drafting of QEC's Annual Report - Preparing for next IPER for 2026-27 – in progress through IPERC
May 2027	45th Week	- Planning for next IPER for 2026-27 – in progress through IPERC - Annual Report Preparation for HEC for annual evaluation of QEC
	46th Week	- Compilation of Teachers Evaluation Report - Preparation/compiling the Annual report into a shape
	47th Week	- Discussion on YPR 2026-27 (internal DQE) - Compilation of Yearly Progress Report (YPR) of DQE for submission to QAA, HEC. - Consenting of YPR 2026-27 from Competent Authority - Prepare for Submission of YPR 2026-27 to HEC - coordination
	48th Week	
June 2027	49th Week	- Collection and submission of data for UI-Greemetric Ranking - Reminding Letter to Registrar/Chairperson IPERC: Finalizing 1st draft of IPER 2026-27, internal guidance provision meeting with the IPERC - Start collection of data/information/statistic and compilation for YPR etc. - Reminding Letter to Director A&R/Registrar: Submission of Graduate Program Dossiers for conducting GPR
	50th Week	- Meeting related to SARs and Completion of SARs of remaining BS Programs. - Training or Workshop
	51st Week	- Obtaining GPR/Forms from Dir A&R for Completion of MPhil & PhD Review Dossiers - Refresh - Letter to all Deans regarding PhD Program Review and MS/MPhil & Equivalent Program Review - Approval for Self- MPhil & PhD Program Review
	52nd Week	- Self-MPhil & PhD Program Review. - Compilation of Teacher & Course evaluation surveys - Assessment Report presentation to VC on the basis of SAR Submission of UI Greenmetric ranking data by 30 June 2027

-Sd-

Assistant Director
Quality Enhancement

-Sd-

Deputy Director
Quality Enhancement

-Sd-

Director
Quality Enhancement
Hazara University
Dated: 24 Jun 2026



HAZARA UNIVERSITY – QUALITY ASSURANCE's

PROGRESS REVIEW(S) PLANNER

Period: July 2026 to June 2027

According to PSG - 2023



**Directorate Quality Enhancement
HAZARA UNIVERSITY**

ACTION PLAN OF DIRECTORATE QUALITY ENHANCEMENT FOR “JULY 2026 TO JUNE 2027”
HAZARA UNIVERSITY MANSEHRA

SNo.	Tasks/Actions	2026					2027								Colour Codes		
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June				
1.	Obtaining IPER from IPERC	By 01 July															IQC Meeting
2.	Evaluating the IPER by DQE	By 08 July															IPER
3.	Finalization of IPER FY-2025-26	By 10 Jul															YPR
4.	Approval of IPER from Competent Authority	By 15 Jul															RIPE by HEC
5.	Making the approved IPER part of the YPR 2025-2026 for submission to HEC & Publishing for record (hard copies)	By 28 Jul															S-RIPE (by HU-Self)
6.	Preparing Annexing Files and On-table Files of IPER 2025-26 for RIPE/S-RIPE		By 03 Aug														Graduate (PhD, MPhil, MS) HEC Review
7.	Planning for next IPER for 2026-2027 by IQC/Reminding letter to IPERC/Registrar										Start	progress	By 06 May	10 June			Graduate (PhD, MPhil, MS) Self Review
8.	Preparation of YPR 2025-26	By 07 Jul								Next YPR	Mar whole month	Apr whole month					SARs-2026 (UG and Graduate for GPR)
9.	Discussion on YPR 2025-26 (internal DQE)	By 10 Jul											Draft & Discussion				SARs Affiliated Colleges
10.	Consenting of YPR 2025-26 from Competent Authority/IQC	By 13 Jul											By 15 May				Feedback Surveys
11.	Submission of YPR 2025-26 to HEC	20 Jul											Draft by 20 May				Trainings/Workshops Conferences/Seminars
12.	IQC 7 th Meeting	20 Jul															SARs-2025
13.	Finalize minutes of 7 th meeting		03 Aug														
14.	IQC 8 th Meeting			02 Sep													
15.	Finalize minutes of 8 th meeting			09 Sep													
16.	IQC 9 th Meeting							01 Jan									
17.	Finalize minutes of 9 th meeting							08 Jan									
18.	IQC10th Meeting											05 Apr					
19.	Finalize minutes of 10 th meeting											12 Apr					

34.	Preparation of Compliance-Implementation-Plan Self-GPR 2025-2026			By 01 Sep									
SNo.	Tasks/Actions	July	Aug	2026 Sep	Oct	Nov	Dec	Jan	Feb	2027 Mar	Apr	May	June
35.	Circulation of Implementation Plan of G S-Review for Corrective measures to Chairpersons through Deans (Compliance)			On 02 Sep, And presenting the CIP of GPR to IQC									
36.	Obtaining of Compliance (Corrective Measures’)- Corrective Action Report (CAR) of S-Graduate Review from Director A&R/Chairperson						On or before 15 Dec						The pending CAR of FY 2025-26 by 21 June 2026
37.	Forming of PT Teams and Notifying it Cycle 4/5	Refreshi ng PTs: 15 July											
38.	Forming of AT Teams for Cycle# [relevant for each SAR]		Approval of ATs: 19 Aug										
39.	Obtaining of SARs from PT teams					27 Nov							
40.	Conduct of AT meetings/in case of closure sending for online analysis to experts						Start ATs all SARs by 24 Dec						
41.	Finalization of SARs Reports and Executive Summaries							For all SARs by 08 Jan					
42.	Approval of Executive Summaries of SARs’ Reports form CA							By 20 Jan					
43.	Implementation Plans (CIP) circulation of SARs for Compliance/Corrective actions							By 26 Jan					
44.	Obtaining Compliance (Corrective Measures) Reports from Chairpersons/Deans on AT’s reports								15 Feb				
45.	Checking/Reviewing CR for improvement								19 Feb				

Colour Codes	
	IQC Meeting
	IPER
	YPR
	RIPE by HEC
	S-RIPE (by HU-Self)
	Graduate (PhD, MPhil, MS) HEC Review
	Graduate (PhD, MPhil, MS) Self Review
	SARs-2026 (UG and Graduate for GPR)
	SARs Affiliated Colleges
	Feedback Surveys
	Trainings/Workshops Conferences/Seminars

46.	Meeting related to SARs and Completion of SARs of remaining BS Programs	By 15 June		SARs-2025
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HODs/Chairpersons &
departmental FPs(QA)



68.	Online Teachers and Course Evaluation Surveys through CMS modules	By 17 Aug	By 20 Jan		Trainings/Workshops Conferences/Seminars
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SNo.	Tasks/Actions	2026													Colour Codes	
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June			
69.	Preparing executive summary for Competent Authority and corrective measures regarding weak/poor performed teachers.			By 08 Sep					By 23 Feb							Feedback Surveys
70.	Teachers Evaluation Survey and Course Evaluation Survey implementation/corrective measures plan sending to Chairperson through Dir A&R as approved by VC			By 22 Sep						By 05 Mar						Trainings/Workshops Conferences/Seminars

-Sd-
Assistant Director QE
Hazara University

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Deputy Director QE
Hazara University

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Director Quality Enhancement
Hazara University

Dated: 24 Jun 2026